



# Monthly Checklist for Transferring to a UC or CSU

(Year prior to transfer)

More information online: [www.cabrillo.edu/services/transfercenter/](http://www.cabrillo.edu/services/transfercenter/)

## August

- Request all high school and previous college transcripts to Cabrillo College Admissions and Records Office
- Research universities and potential scholarships. Visit university campuses if possible.
- UC admissions applications opens for fall next year (submission period is Nov. 1-30)
- UC TAG (Transfer Admission Guarantee) matrix is available online for all university TAG requirements
- Spring admissions deadline for next spring is August 30 for open CSU campuses

## September

- Attend a TAG (Transfer Admissions Guarantee) Workshop if interested in UC campuses
  - Bring unofficial transcripts from all colleges attended for reference
- Identify the dates for application for any private/out-of-state colleges
- Schedule an appointment with a counselor for successful transfer advising
- Complete a TAG, if appropriate – Deadline is September 30th for following fall
- Research possible scholarships (Cabrillo and/or university financial aid offices) and internships (Cabrillo CWEE)
- Be sure to keep track of your usernames and passwords for all correspondence with universities

## October

- Attend a UC/CSU application workshop - see Transfer Center website above for schedule
  - Bring unofficial transcripts from all colleges attended for reference
- CSU application opens on Oct 1 for submission (deadline to submit is November 30)
- UC applicants work on Personal Insight Questions - these are used for admissions and scholarships purposes
  - Workshops available for suggestions, feedback, revision. See online calendar above for details.
- FAFSA (Free Application for Federal Student Aid) opens for upcoming school year (Priority deadline is March 2)
- Attend College & Career Night (sometimes in November) to meet university representatives

## November

- TAG applicants to UC Davis & UC Santa Cruz hear back from universities about possible admissions offers
- Submit Personal Insight Questions with your UC application.
  - Have a counselor review your questions/answers (attend a workshop first, then schedule appointment)
- Apply for scholarships and internships
- UC and CSU applications are due this month by November 30th - firm deadline!

## December

- Respond to all UC/CSU correspondence - check your email regularly. No response is equivalent to denial.
- Upon request from the universities, send official transcripts ASAP
- Maintain your GPA at Cabrillo College
- Continue to apply for scholarships/internships, and student housing if interested
- Submit any required Supplemental Applications by the university's posted deadline
  - San Jose State, CSU Long Beach, San Diego State, Cal Poly SLO, UC Berkeley – and possibly more!

## January

- Submit your financial aid application (FAFSA) by the March 2<sup>nd</sup> deadline
- UC applicants complete the TAU (Transfer Academic Update) by January 31<sup>st</sup> priority deadline
  - Report fall semester grades & course plan for spring semester
- CSU campus starts to admit transfer students
- Respond promptly to any information requests. Admissions offers can be withdrawn if you do not respond.
- Apply for scholarships, internships, EOP (these may be separate applications)
- Submit any required Supplemental Applications by the university's posted deadline
- Check your campus housing list status

## February

- Go online to check the status of your CSU applications through your student portals
- Continue to apply for scholarships

## March

- UC campuses begin to admit March through April
- Continue to do well in your classes at Cabrillo College
- Arrange housing options for fall semester (on campus, off campus, commuting, etc)
- Apply for more scholarships and internships
- Make an appointment with a counselor to petition for an Associate Degree if eligible
  - Make sure you have also completed either IGETC or CSU General Education
- TAG recipients to UC Irvine, UC Santa Barbara, UC Riverside, and UC Merced hear back about admissions offers
- FAFSA due March 2<sup>nd</sup> for maximum funding

## April

- Financial aid offers are made by the universities - compare before you make your final decisions
- Try to visit your transfer campus. Don't be surprised!
- Introduce yourself to an academic advisor and look for any program-specific resources to support your major
- Find out about any student orientations offered
- Connect with transfer university disability/accommodation departments and register with them if necessary
- Send Cabrillo transcripts to universities upon request (verify if they need official or unofficial)

## May

- Send your Statement of Intent to Register (SIR): CSU Deadline is May 1<sup>st</sup>
  - This may require a non-refundable deposit (varies upon school)
- Submit a final transcript and a GE Certification Request form (once spring grades are posted online)
- If you are transferring to a CSU, register for their writing request skills test (WST)
- Walk in Cabrillo's Graduation Ceremony if you are receiving a degree

## June

- Send your Statement of Intent to Register (SIR): UC Deadline is June 1<sup>st</sup>
  - This may require a non-refundable deposit (varies upon school)
- Check that your university will receive your final official transcript by July 1<sup>st</sup>
- Finalize housing arrangements

## July

- Final official transcripts due by July 1<sup>st</sup> to most university campuses
  - Make sure to check the box for the General Education pattern you completed if applicable when ordering official transcripts through Web Advisor
- IGETC Certification due by July 15<sup>th</sup> – shown on official transcripts upon request (check the IGETC box)
- Send official test scores (AP/IB) by July 15<sup>th</sup>
- Go to orientation at the university you will be attending and register for fall classes!

### ----- Useful websites -----

- Course articulation: [Assist.org](http://Assist.org)
  - Shows how course credits earned at one public CA college/university can be applied when transferred to another
- University of California (UC)
  - Admissions: [admissions.universityofcalifornia.edu](http://admissions.universityofcalifornia.edu)
  - TAG (Transfer Admission Guarantee): [admission.universityofcalifornia.edu/transfer/guarantee](http://admission.universityofcalifornia.edu/transfer/guarantee)
  - TAP (Transfer Admission Planner): [uctap.universityofcalifornia.edu/students/](http://uctap.universityofcalifornia.edu/students/)
- CSU
  - Admissions: [calstate.edu/apply](http://calstate.edu/apply)
  - Associates Degree for Transfer: <http://adegreewithaguarantee.com/>
- Cabrillo Resources
  - Transfer Center (Aptos): [cabrillo.edu/services/transfercenter](http://cabrillo.edu/services/transfercenter) or call at (831)479-6385
  - Academic Counseling (Aptos): [cabrillo.edu/services/counseling/](http://cabrillo.edu/services/counseling/) or call at (831)479-6274
  - Student Resource Center (Watsonville): [cabrillo.edu/services/watsonville/src.html](http://cabrillo.edu/services/watsonville/src.html) or call at (831)786-4700

***\*Please note: This information is subject to change. Please only use this document as a guide and be sure to check in with the specific universities for exact requirements and updated deadlines. We are happy to guide you along, but it is the student's responsibility to complete any required tasks for university admissions and to follow through on all required correspondence in a timely manner.***